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March 06, 2008 - March 13, 2008



Mon, Dec 26, 2005 -- *Welcome to the course!*

Welcome to CIOS 146A: Using the Internet. This is the first course of three to teach you the basics of using the Internet. Each unit is worth one-credit, and by completing all three units, you will have a solid grounding in the various facets that make up the Internet.

In this first unit, we will learn the history of the Internet and how it works. In addition, we will cover the "interactive" components of the Net (e-mail, listservs, telnet, usenet newsgroups, and real-time communication).

The information in the Course Information section of this website (see the buttons on the left) gives you the policies and procedures for the course. This is where you will find the information you need about taking this course. It also contains an audio introduction to the course from the instructor.

Welcome aboard, I'm glad to have you all in this "distance delivery" course!



Mon, Dec 26, 2005 -- *Textbook*

The textbook for this course is: Internet Literacy, 4th Edition by Fred Hofstetter (ISBN 0-07-226061-0).

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 **Course Information****Video Introduction**[Video Intro](#) (321.881 Kb)

To open this file if you're using Internet Explorer, right-click on the file and choose "open in a new window."

**Audio Introduction**[Welcome to CIOS146A](#) (1.905 Mb)

This is an audio introduction to the course from Joe Mason.



Welcome to CIOS146A, part one of the Introduction to the Internet course offered through the Center for Distance Education.

IMPORTANT: Since so many students treat e-mail as a casual affair (mistakenly), and since I teach multiple online classes and receive e-mails from numerous people, it is important that you put your name (first and last) and the course number (e.g. CIOS146A) in the body of any e-mail message and on any attachments you send to me so that you can be sure you get credit for the submission. Without that information, the assignment will not be accepted.

Textbook

Internet Literacy, 4th Edition by Fred T. Hofstetter. In addition, there is substantial material from the Internet used in this course.

Assignments

All information about assignments for this course can be found in the assignments section of this website.

Submitting Work

All e-mailed assignments must include the sender's name and the course number (CIOS146A) in the body of the e-mail and on all attachments in order to receive credit. This is a college class. Your homework submissions, whether assignments e-mailed to me or posted to the class Discussion Board, need to be written in grammatically correct, fully formed sentences and paragraphs. Work that does not meet college level writing standards will have to be redone

UAF/CDE policy allows only two assignments to be submitted per week. Since this course, consists of 5 modules and 3 exams, expect to spend four weeks on completing it at a minimum.

Examinations

2 exams and a final exam are part of the coursework. All will be taken online, and the first exam's score will not be counted in your final grade to give you an opportunity to become familiar with online testing. All exams are comprehensive and will cover material from all modules up to that point.

Honor Code

The Honor Code is in effect for this course, and will be strictly enforced. All aspects of students' work are subject to provisions of the code and suspected violations will be promptly dealt with through the appropriate channels. Such violations include, but are not limited to:

- requesting or providing information on examinations;
- submitting someone else's work, or parts thereof, as your own.

Grading

Your final grade for the course will be determined as follows:

Test 1: ungraded

Test 2: 30%
Final Exam: 40%
Exercises and Discussion Board: 30%

Other Important Information

The Internet is an exciting and valuable resource that is constantly evolving. Be prepared to work hard because it does take time, effort, dedication, and, most of all, patience to master. If there's one thing that I've learned most about over the years of using the Internet and working to keep up with its evolution it is that great patience is required (and, ultimately, justly rewarded). My patience quotient has grown immensely using this medium.

In this class, you will be exposed to many different uses of the Internet. You will learn how to use them in a basic way, and there are resources available to take you further building your expertise in these functions (e.g. listservs, telnet, usenet, etc.). You will find that some of the functions we will be going over will be very useful and interesting to you, and you will want to explore them further. Other functions you may not find a real need for right now. However, that doesn't mean that sometime down the road you might not find a use for them. You also will be able to discuss these and understand other people when they discuss these components that make up the Internet.

One misconception that some students have when they sign up for an Internet-based class is that it will be easier than a face-to-face class for some reason. However, as you will discover, this class is just as demanding as a "regular" class (as indeed it should be since it is for "regular" college credit). In fact, it is probably more demanding since you don't have regular class meetings scheduled and there are no deadlines for getting the work in. There are really only two constraints. The first constraint is that the work must be finished in a 14 week period since it is a semester-based class. The second is that UAF/CDE policy limits assignment submissions to two per week. This means that students must take the responsibility of scheduling their work so that it can be completed in an orderly and thoughtful way. Otherwise, you'll find that you either get too far behind to complete it within the prescribed time limits, or that you are rushing through the assignments so quickly that you really aren't learning anything.

I would strongly suggest that you locate someone who can serve as a mentor for you in your community when you do encounter difficulties. Also, if you are using a private ISP as your connection to the Net, make yourself known to the people who run the ISP. They can be a wonderful resource helping you with the quirks of their system as well as a general source of information on the Internet. For students connected through the UA system, UA has a good source of technical help: HELPDESK@ALASKA.EDU. They will try to help you with problems as well. I am also a resource, but, as you'll find, if you have a resource close to you, it is much easier to get things straightened out.

Whatever resource you use for assistance, be as specific as possible when you encounter a problem. It doesn't help someone to hear that some kind of screen popped up on your monitor when you did something. They need to know exactly what you did and exactly what the screen said. I keep a notepad by my computer to write that information down when it occurs. It saves a tremendous amount of time and frustration in the long run.

IMPORTANT: As a final note, since I teach multiple online classes and receive e-mails from numerous people, it is important that you put your name (first and last) and the course number (e.g. CIOS146A) in the body of any e-mail message and on any attachments you send to me so that you can be sure you get credit for the submission.



UAF Grading System

Explanation of UAF grading system, including what constitutes an A, B, C, etc.

Assignments



Module 1A

Definitions, how the Internet is changing the world, and an introduction to e-mail.



Test 1A

This test is non-graded. It is to give you a chance to practice taking a test online. The test consists of multiple choice, fill in the blank, T/F, and short essay questions based on the readings from the text and the Internet Literacy companion website.

When you are ready to take the test, contact me and I will send you instructions and the password. You will find Test 1A in the Tests folder below.



Module 2A

Getting connected and surfing the Net.



Module 3A

Netiquette (a very important topic), more e-mail, and how to find people.



Test 2A

When you have finished work on Modules 1A, 2A, and 3A, contact me and I will send you the password to take this test. You will find Test 2A in the Tests folder below.



Module 4A

Listservs and communicating in Real-Time.



Module 5A

Usenet Newsgroups and more searching for information.



Final A

When you have completed all the coursework in Modules 1-5A, contact me and I will send you the information you need to take FinalA. You will find FinalA in the Tests folder below.